

Introduction to Project Gateway 5.1

Connecting Your Project Community

Welcome! Marin Research, Inc. and its worldwide partners thank you for joining the Project Gateway user family. We hope that you will enjoy working with our product and that it will provide real value to your organization.

Supporting both Notes and Web clients, the Project Gateway system can significantly enhance team and management communication to help you deliver timely results. When coupled with the enhanced worldview, skills-based resource planning and analytic power of Project Observatory, you have the ability to evaluate and coordinate organizations and programs of any scale.

In addition to providing the most comprehensive array of project information services available anywhere, the Project Gateway system is user customizable. An array of easily selected options and fully open source code allow you to create a system very well suited to your enterprise needs, today and tomorrow.

New features in the Repository Design

The PG5.1 design contains all the features found in the Project Gateway 5.04 plus the following additions.

Comprehensive Scope Management: The system now provides a way to request, document and control changes in project requirements and content over the lifetime of the project. A sophisticated approval process ensures consistency and automatic escalation.

Enhanced Issues and Risks. The system now splits issues and risks into separate categories, but still allows you convert one type into the other. It now has the ability to indicate that an issue or risk affects multiple projects and to track work hours spent working on related assignments. Issue categories, status choices and priorities can now be customized without programming.

Calendar Reports. This new reporting facility (for both Notes and Web Clients) brings together all of the "time-related" information in the repository onto a simple calendar page for any project, program, participant or organization. These reports show issues, milestones, risks, scope changes, overdue tasks, missing project documents,

participant holidays, and project events with direct links to the relevant documents.

Extensive Tabular Reporting: The system now provides extensive and configurable tabular reports for issues, risks, documents, scope changes, assignments, status reports, etc. that can be displayed in a browser.

CSV Export. Issues, Risks, Scope Changes and selected timesheet data can be now be exported to CSV format for use with spreadsheets and other databases.

Project Policy. The system now provides project-specific settings for who can create assignments, default read access on new documents, automatic timesheet monitoring, rule based scope change approval, new issue notification and other functions.

Project Approval. The system now provides methods to put projects on hold and to publish them as proposals. These controls are integrated with the reporting and timesheet systems.

Flow-through Archiving. When a project is marked as finished or canceled, the system will update Request Center and Observatory with close-out status, archive the project, and remove it from the repository in a coordinated fashion with no additional manual action.

Simplified timesheet operation. One click creates or reopens your timesheet for both Note and Web users.

New Assignment features. You now can create assignments for several people in a single action, create dependencies between manually created tasks, notify people when you assign them, exclude specific assignments from timesheets, mark assignments for cost capitalization, and track assignment hours spent resolving issues and investigating scope changes. New hotspots provide direct linking from assignments to profiles and related documents for both Notes and Web users.

Note and Journal features. The new "Note" actions allow you to easily direct project, assignment, issue, scope, etc. related comments to the relevant people. The new journal feature creates a personal page for collecting document links and your observations.

Direct integration with Project Observatory. Selected Observatory reports, graphs and briefings are now directly accessible from Gateway profile documents. The Observatory connection software is built-in.

Enterprise Timeportal. The Project Gateway Enterprise Timeportal option allows one timesheet to be submitted for work in multiple repositories. Participants can be selectively configured for local or portal operation. These allow you to create repositories for individual projects or departments where desired but still have a simple, single weekly timesheet process for everyone.

Easier Administration. Administrators can now rename a participant or project with a single action. Administrators can now run a variety of agents on demand. Administrators no longer need to update the workload views every year. The new Agent Status Report shows the operational status of the all the system agents.

